

Rice Lake Weighing Systems, in accordance with State and Federal laws, does not discriminate on the basis of age, race, religion, color, creed, national origin, ancestry, marital status, membership in the National Guard, State Defense Force or Reserve Component, sex, sexual orientation, physical or mental handicap, arrest record or conviction record, or use of a legal substance.

PERSONAL			
Today's Date	Name (Last)	(First)	(Middle) Social Security No.
Local Address (Street / Apt. No. / City / State / Zip)			
Mailing Address, If Different From Above			Home Phone
Are You Under The Age Of 18? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are You Legally Eligible For Employment In The USA? <input type="checkbox"/> Yes <input type="checkbox"/> No		Date Available To Start Work:
What Prompted You To Apply At Rice Lake Weighing Systems? <input type="checkbox"/> Walk-In <input type="checkbox"/> Advertisement <input type="checkbox"/> State Job Service <input type="checkbox"/> Friend/Family <input type="checkbox"/> Rehire <input type="checkbox"/> Recruitment Agency			
Are You A Former Rice Lake Weighing Systems Employee? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, When? _____ What Position? _____			

EMPLOYMENT	
Position(s) You Are Applying For: Specific Position _____	Rate Of Pay Expected:
Check If You Are Interested In: <input type="checkbox"/> Full Time <input type="checkbox"/> Temporary <input type="checkbox"/> Part Time <input type="checkbox"/> Summer Only	Check Which Of The Following Shifts You Are Interested In: <input type="checkbox"/> 1st Shift <input type="checkbox"/> 2nd Shift <input type="checkbox"/> No Preference
Have You Ever Applied With This Company Before? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, When? _____ What Position? _____	

EDUCATION					
School	Name & Location Of School	Number of Years Attended	Did You Graduate?	Type of Degree Or Program	Major Course Of Study
High School			<input type="checkbox"/> Yes <input type="checkbox"/> No		
College			<input type="checkbox"/> Yes <input type="checkbox"/> No		
Vocational, Business Or Correspondence			<input type="checkbox"/> Yes <input type="checkbox"/> No		
Other (Military, Etc.)			<input type="checkbox"/> Yes <input type="checkbox"/> No		

EXPERIENCE

List Below Your Last Four Employers Including Any Military Experience. (Start With Your Present Or Most Recent Employer.)		Dates Of Employment For Last 5 Years	
Current Employer	Your Job Title	From Mo.____ Yr.____	To Mo.____ Yr.____
Address	Supervisor	Total Time Yrs.____ Mos.____	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time ____Hrs. Per Week
Telephone ()	Reason For Leaving	Starting Pay	Ending Pay
Specific Duties	May We Contact This Employer As A Reference? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Employer	Your Job Title	From Mo.____ Yr.____	To Mo.____ Yr.____
Address	Supervisor	Total Time Yrs.____ Mos.____	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time ____Hrs. Per Week
Telephone ()	Reason For Leaving	Starting Pay	Ending Pay
Specific Duties			

Employer	Your Job Title	From Mo.____ Yr.____	To Mo.____ Yr.____
Address	Supervisor	Total Time Yrs.____ Mos.____	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time ____Hrs. Per Week
Telephone ()	Reason For Leaving	Starting Pay	Ending Pay
Specific Duties			

Employer	Your Job Title	From Mo.____ Yr.____	To Mo.____ Yr.____
Address	Supervisor	Total Time Yrs.____ Mos.____	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time ____Hrs. Per Week
Telephone ()	Reason For Leaving	Starting Pay	Ending Pay
Specific Duties			

Please List Any Other Experience Relevant To The Position You Are Applying For: _____

SKILLS

MANUFACTURING SKILLS		MACHINE SKILLS		ELECTRONIC SKILLS	
SKILL	YRS.	SKILL	YRS.	SKILL	YRS.
ASSEMBLY LINE		CNC/NC MACHINIST <small>(Requires set-up exp.)</small>		ELECTRONIC ASSEMBLER	
FORKLIFT <small>(Specify Types)</small>		MACHINE OPR. <small>(Does not require set-up exp.)</small>		HAND TOOLS	
INSPECTION		MACHINIST <small>(Requires set-up exp.)</small>		POWER HAND TOOLS	
INVENTORY		MILLWRIGHT		SEMI-CONDUCTOR ASSEMBLER	
MATERIAL HANDLING		PRINTING PRESS OPERATOR		SOLDERING	
STOCK CLERK		PATTERN MAKER		WIRING	
STOCK PICKING/PACKING		SHEET METAL FABRICATOR		ADDITIONAL SKILLS _____ _____ _____ _____ _____	
TRUCK DRIVER		TOOL AND DIE MAKER			
ADDITIONAL SKILLS _____ _____ _____		ADDITIONAL SKILLS _____ _____ _____			
STRUCTURAL SKILLS		CLERICAL/ADMINISTRATION SKILLS		OTHER	
SKILL	YRS.	SKILL	YRS.	ADDITIONAL SKILLS (cont) _____	
METAL WORKER		TYPING			
ELECTRICIAN		10-KEY			
PAINTER		OFFICE EQUIPMENT			
PLUMBER		PROOF READING			
TRADESMAN HELPER		DICTIONARY			
WELDER <small>(Specify types)</small>		GRAMMAR SKILLS			
ADDITIONAL SKILLS _____ _____ _____ _____ _____		WORD PROCESSING			
		DATA ENTRY			
		SPREADSHEETS			
		DATA BASES			
		PAGE LAYOUT			
		LOTUS			
		EXCEL			
		WORD			

Comments and Additional Information: _____

REFERENCES

Give The Names Of Three Persons, Not Related To You, Whom You Have Known At Least One Year.

NAME	ADDRESS	TELEPHONE	OCCUPATION	YEARS ACQUAINTED
1.				
2.				
3.				

STATEMENT OF AUTHORIZATION AND ACKNOWLEDGMENT

I authorize Rice Lake Weighing Systems and its agents to make a thorough investigation of the information contained in this application. Former employers, educational institutions or references herein are authorized to give information about me. I hereby release from liability all persons, companies, and corporations supplying such information and I indemnify Rice Lake Weighing Systems against any liability which might result from making such investigation or use of the information.

I understand that any false answers, statements, implications or omissions made by me in this application or other required documents shall be considered cause for denial of employment or discharge from employment should I become employed.

I understand and acknowledge that employment will be conditioned upon a favorable health evaluation process which may include a physical examination.

All applicants being considered for employment with Rice Lake Weighing Systems may be subject to chemical screening for alcohol or controlled substances as part of their employment requirements. I understand and acknowledge that any type of employment will be conditioned upon a negative drug/alcohol screening. I understand and acknowledge that I have the right to refuse to undergo the screening, but understand that I will no longer be considered for employment with Rice Lake Weighing Systems if I do so. I understand and acknowledge that I have had the opportunity to examine Rice Lake Weighing Systems' Substance Abuse Policy.

I understand that nothing contained in this employment application or in granting of an interview is intended to create an employment contract between Rice Lake Weighing Systems and myself for either employment or for the providing of any benefit. No promises regarding employment have been made to me and I understand that no such promise or guarantee is binding upon Rice Lake Weighing Systems unless made in writing and signed by an Officer of the corporation. If an employment relationship is established, I understand that I have the right to terminate my employment at any time and that Rice Lake Weighing Systems retains a similar right, unless otherwise specified in a duly-executed contract between Rice Lake Weighing Systems and myself or my representative.

Direct Application to:
Rice Lake Weighing Systems
Human Resource Specialist
230 W. Coleman Street
Rice Lake, WI 54868