



Operating Manual



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To ensure safe operation, the general safety considerations below must be followed.

Grounding

This instrument is a Class 1 device which requires protective grounding for safe operation.

To avoid potential shock hazards, a protective grounding conductor for the instrument must be securely connected to the main grounding provision by qualified service personnel.

Do not remove covers, enclosures, or connectors

To avoid personal injury and shock, do not open or remove any covers, enclosures, or connectors of the instrument unless specified in the manual.

Do not perform unspecified maintenance

For your personal safety, do not perform any maintenance procedures which are not specified in the manual.

Disconnect power supply before servicing

To ensure your personal safety, disconnect the power supply before servicing.

Secure machine to fixed location with screws

This machine is to be installed to a fixed location and secured to the floor with suitable screws. The level must be adjusted by gualified service personnel at time of installation.

Power supply to the machine is disconnected only when the electrical plug is removed from the electrical outlet. For safe operation of this WARNING machine, connect the plug to the nearest and most accessible outlet.

The following symbols are used to alert the operator of potential danger or special circumstances related to the safe and proper operation of this machine:

WARNING	Precautions which must be followed to prevent the possibility of death or serious injury.
CAUTION	Precautions which must be followed to prevent the possibility of light or moderately severe injury to personnel or damage to the equipment.
NOTE:	Important information for the operation of the machine.

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CHAPTER **1** OVERVIEW

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1.1 Appearance

1.2 Display

1.3 Operation Keys

1.3.1 Operation Key Sheet

1.3.2 Basic Function Keys

to

NUMERIC ENTRY

Keys 0 through 9 are used to enter numeric data.

PREPACK

PRINT

Used to switch between auto printing mode and the manual printing mode.

CLEAR Used to cancel incorrectly entered numeric data.

PRIN

PROGRAM MODE

Used to print labels/receipts.

Used to access the program subtraction, and total modes after a 4-digit password has been entered. Also used to exit the entered mode.

LABEL BATCH Used to issue batches of labels.

TARE

Used to subtract the tare weight from the total weight on the weigh platter.

LOWER PRESET

Used to access the second level of data programmed to the preset keys.

TEMPORARY DATE

Used to change the current date of the scale temporarily. This allows labels to be produced ahead of time for prepacking items.

MULTIPLIER

Used to multiply the entered quantity of fixed-price items.

VOID

Used to cancel the previous label issued.

PACK COUNT SUB-TOTAL

Used to issue a label that shows the number of labels (packs), total weight and amount which have been printed since this key was last pressed.

PAPER FEED

Used to advance labels/receipts to the correct printing position.

PLU SELECT

Used to access PLU data. Also used to display the tare weight.

ZERO ADJUSTMENT

Used to return the scale to zero. This key will only function if nothing is on the weigh platter. This change is effective until the next PLU is accessed.

HELP

Used to display an explanation (up to 32 letters) of each function key.

RESET

Used to forcibly exit a particular mode and return to the initial status of the normal mode.

1.3.3 Additional Function Keys

DATE/TIME

Used to display the current date and time for a few seconds.

DISCOUNT Used to enter a special selling price.

STORE NAME

Used to access the store name corresponding to the entered number after the PLU has been accessed.

AMOUNT DISCOUNT Used to subtract the entered amount from the selling price.

Used to subtract the entered percentage

LOGO

Used to access a logo message corresponding to the entered number after the PLU has been accessed.

EXTRATEXT

Used to access an extra message corresponding to the entered number after the PLU has been accessed.

TARGET

Q'TY

TARGET

PRICE

TARGET

WEIGH1

-%

LABEL SWITCH Used to change the label format.

Used to preset a target quantity.

been reached will be displayed.

Used to preset a target price.

reached will be displayed.

After reaching the target quantity, a

message informing that the target has

PERCENTAGE DISCOUNT

from the selling price.

TARGET QUANTITY

POP TEXT

Used to access the POP text corresponding to the entered number after the PLU has been accessed.

COUPON TEST

Used to access a coupon message corresponding to the entered number after the PLU has been accessed.

FIXED PRICE

Used to temporarily change from weight item sales to fixed-price item sales. Also used to enter a new fixed price.

FIXED WEIGHT

Used to temporarily change the fixed weight. Also used to enter the fixed weight.

After reaching the target price, a message informing that the target has been

TARGET WEIGHT

TARGET PRICE

Used to preset a target weight. After reaching the target weight, a message informing that the target has been reached will be displayed.

OPERATOR

Used to record name of operator. Function keys become active after the operator enters two digit code.

ADD

Used to toggle between add and no add function. When key is pressed, the activate mode will be displayed.

START

Used to start conveyor manually. When PLU is not active, the product will pass through without being weighed.

STOP

Used for conveyor emergency stop. To resume operation, press the START key.

ROTATE

Used to apply label in front or rear. Press function to change mode.

TRAY

Used to control conveyor delay by tray size. Each tray has a default setting with a programmed value. It is possible to change between 16 setting modes.

UPPER

Used to set upper limit weighing range. When the upper limit is exceeded, weighing cannot be completed and an error buzzer sounds.

LOWER

Used to set lower level limit weighing range. When weight is insufficient, weighing cannot be completed and an error buzzer sounds.

BAR

Used to prevent bar code from being printed. This is only in effect for one item processing cycle and returns to default settings when completed.

1.4 Loading Label/Receipt Roll

- **1.** Make sure that the power is off.
- 2. Open the side cover of the printer unit.
- **3.** Pull the release lever to raise the printer head.
- 4. Insert a new roll onto the label holding shaft.
- **5.** When using the label roll, remove labels from the first 30 cm (12 inches) of backing paper.
- 6. Thread the label paper as shown below.

LABEL HOLDING SHAFT

LABEL GUIDE

Ma

PEELING BAR LABEL SENSOR

Check that the backing paper is:

- threaded properly under the label guide.
- threaded properly through the label sensor.
- threaded properly over the peeling bar, making sure it passes through the groove.
- **7.** When the label/receipt needs to be wound up, wind the tip of the paper around the winding sleeve and fasten it with the U-pin.

- **9.** Push the printer head down until it locks securely.
- **10.** Close the side cover of the printer unit.
- **11.** Turn on the power and press the PAPER FEED key to advance the label/receipt to the correct printing position.

U-PIN

WINDING SLEEVE

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2.1 Pre-operation Inspection

In order to maintain optimum scale performance, perform the following inspection before starting daily operations.

Always turn off the power switch when performing this inspection.

1. Make sure that the power is off.

- **2.** Check that the scale is clean and free of foreign matter. If not, wipe any soiled areas with a dry cloth.
- **3.** In order to maintain print quality, clean the thermal head at least once a week with a cotton swab dipped in cleaning fluid.

Do not use metal tools to clean the thermal head as they may damage the head surface.

2.2 Power On

1 Turn on the power. The machine will perform display check before entering normal mode and starting weighing function.	ON I O
2 Make sure that nothing is on the weigh platter.	
3 Check that the ZERO and AUTO indicators are lit.	KEY IN ITEM No. Q.D.D Q.D.D Q.D.D Q.D.D ZERO AUTO
4 If the AUTO indicator is not lit, press the PREPACK key.	PRE PACK
5 If the ZERO indicator is not lit, press the ZERO key.	ZERO

NOTE: When the power is turned on, the conveyor will stop in its lowered position and the machine will perform display check before entering normal mode. When in normal mode, the weighing function will start and PLU functions can be accessed.

The WPL-3000 can be be switched between automatic and manual weighing modes.

Manual weighing mode allows the operator to stop and lower conveyor in addition to automatic printing.

Automatic weighing allows the operator to call up PLU operations and raise conveyor in addition to automatic printing.

When the conveyor is started without calling up a PLU operation, the machine will pass the item through without performing weighing or labeling operations.

2.7 Label Batch Print

This function presets the number of fixed-price labels (for up to 20 items) to be printed. This function is only available for fixed-price items when in the AUTO mode.

2.8 Pack Count Sub-total

This function is used to print labels for packing, including the total quantity, total weight and total sales amount which have been issued since the last time the PACK COUNT key was pressed.

 Enter the pack count sub-total mode. Press the PACK COUNT key. Note: Press the CLEAR key to exit the pack count subtotal mode. 	PACK COUNT [PRINT] TO PRODUCE SUBTOTAL
2 Print the pack count sub-total.• Press the PRINT key.	
 3 Return to the normal mode. Press the CLEAR key to return to the normal mode. 	CLR

2.9 Mark Down Functions

The following mark down options are available. Only one of these three options can be programmed for use.

- (1) Amount discount
- (2) Percentage discount
- (3) Special price

2.9.1 Amount Discount

2.9.2 Percentage Discount

2.9.3 Special Price

2.10 Unit Price Override

This feature only functions for the weighed PLUs which are programmed to allow unit price override.

1 Enter the desired unit price.	Example: \$3.50
 Note 1: If the entered unit price is not accepted at this point, possibly the PLU has not been programmed to allow price override. 2: A warning beep will sound when trying to override a unit price while an item is on the scale. 	3 5 0
2 Place the item on the scale.	

2.11 Voiding the Last Label

This function cancels the transaction of the previously printed label.

2.12 Switching Sales Mode

This function is used to switch the mode from the weighed item sales to the fixed-price item sales.

1 Enter the fixed price. <i>Note:</i> Skip this step if the fixed price is the same	Example: Fixed Price = \$8.00
as the preset unit price.	
2 Press the FIXED PRICE key.	FIXED PRICE

2.13 Date Override

This function is used to temporarily change the current date, allowing labels to be produced ahead of time for prepacking items.

2.14 Target Control

A target quantity, sales amount, or weight can be preset by using the TARGET QUANTITY, TARGET PRICE, or TARGET WEIGHT key. When the target is reached or exceeded, the scale will inform the operator that the target has been reached and operations will be suspended until a new target is set. If more than one target is set, the first target to be reached will have priority over the other targets.

1 Enter the target. Enter the target quantity followed by the TARGET QUANTITY key. Example: Target quantity = 60 pcs. 0 6 Enter the target price followed by the TARGET PRICE key. Example: Target price = \$150.00 1 5 0 0 0 Enter the target weight followed by the TARGET WEIGHT key. Example: Target weight = 20 lb. 2 0 0 0 2 When the target is reached. TARGET VALUE REACHED PRESS [CL] As soon as the target is reached, the Err -- 13 scale informs the operator the target has been reached. 3 Press the CLEAR key to release the error condition. CLR Note: At this point, set targets remain unchanged. 4 Press the 0 key followed by an appro-priate TARGET keys to reset the target to 0.

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3.1 Subtraction Mode

The subtraction mode is used to correct the running totals. The totals require correction if accurate reports are to be generated. The following are two examples of when the subtraction mode is used.

- a. product returned by customers
- b. incorrectly produced labels

The totals are subtracted from the running totals by a PLU number. The operator has to enter the product number, quantity, weight, and price. The best way to manage returns is to keep all incorrectly produced labels in one place and subtract each label in turn.

Note: Confirm that the Operation Key Sheet, and not the Program Key Sheet, is being used for this operation.

Step	Description	Keys and Display
5	 Amount of Item Enter the amount of the item (label) to be subtracted, followed by the VOID key. Example: \$3.75 Note: If a mistaken entry was made, use the VOID key to return to the screen with the mistake. Then enter the correct data. 	000002×ENTER PRICE (0.00) ☐ : - : : : : : : : : : : : : : : : : :
6	 Print Press the PRINT key when not using the operator system. OR Press the OPERATOR key when using the operator system. 	000002*PRESS [PRINT] (0.00) d 1 - 1 - 1 1 PRINT 1 000002*PRESS [OPE] KEY (0.00) d 1 - 1 - 1 1 Susan 1
7	 Repeat Repeat steps 2 through 6 for any other items (labels) to be voided. 	
8	 Return to Operation Mode Press the PROGRAM MODE key to return to the normal operation. 	PGM MODE KEY IN ITEM No. 0.00 0.00

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4.4	Other Problems

4.1 Error Messages

When errors occur, use the error table below to ascertain the cause of the error and to recover normal operations.

Error No.	Error Message	Error Contents
2	CHARACTER OVER	Too many characters have been entered.
3	POP MESSAGE: OVER CHARACTER	POP message has too many characters.
4	AD MESSAGE: OVER CHARACTER	Advertisement message has too many characters.
6	REG. CODE: OVER CHARACTER	Registered code has too many characters.
7	STORE NAME/ADDR.: OVER CHARACTER	Store name and address have too many characters.
8	LABEL END	All labels have been used.
9	LABEL SIZE ERROR	Improper label size is used.
10	EXCESS \$ ON SCALE ITEM	The special price has been entered higher than the preset price.
11	TABLE STRUCTURE CORRUPTION	Table structure has become corrupted.
12	COUPON MESSAGE: OVER CHARACTER	Coupon message has too many characters.
13	SET THE TARGET PRESS [CL] KEY	Previous target has been reached.
14	MAX ITEM NUMBER OVERFLOW	The maximum number of items has been exceeded.
15	SAME OPR. TOTALING ON MAC.	An operator performed sub-total operation at a different scale.
16	SAME OPR. PROCESSING ON OTHER	The same operator code is used at a different scale.
40	MEMORY NOT INITIAL SET	Memory has not been initialized.
42	SYSTEM ERROR	A system error has occurred.
43	E2ROM NOT INITIAL SET	E2 ROM has not been initialized.
50	NO POWER SCALE	The scale is not properly connected.
57	REMOVE THE ITEM ON THE PLATTER	An item is still on the platter.
60	COMM. ERROR ON RESULT TRANSFER	Communication error occurred when transferring result data.
61	MASTER CONNECTION ERROR	The master terminal is not properly connected.
63	SYSTEM ERROR (CHECK CABLE)	System error involving the cable has occurred.
64	SYSTEM ERROR (CHECK MASTER SCALE)	System error involving the master terminal has occurred.
65	MASTER IS OFF-LINE	The master terminal is not on-line.
66	MEMORY AREA OVERFLOWED	Too much data is in the memory area.
67	ERROR ON COMM. CROSSOVER	A communication crossover error occurred.

4.2 How to Release Error Conditions

- If an error occurs for any reason, use the CLEAR key to release the error condition.
- If trouble occurs during operations and you are unable to return to normal operation, use the **RESET** key to re-initialize the scale. (This operation produces the same effect as turning the power off and then restarting.)

4.3 How to Replace Fuse

If the display does not light when the power is on, this may indicate a problem with the fuse. Use the procedure below to check and replace the fuse.

- (1) Turn off the power, unplug the power cord from outlet.
- (2) Use a Philips head screw driver to remove the fuse holder at the rear panel of the printer unit.
 - (3) Check whether or not the fuse has blown.
 - (4) If the fuse has blown, replace with the same type of fuse.

(5) After replacing the fuse, return the fuse holder to the rear panel of the printer unit and secure.

(6) Plug the power cord into outlet, turn on the scale.

4.4 Other Problems

• Printing is too light.

The thermal head has become soiled. Use the attached cleaner set to clean the printer head. (Refer to page 8.)

Labels are not printed as soon as an item is placed on the weigh platter.

The scale is set in the MANUAL mode. (AUTO indicator is not lit.) Press the PREPACK key.

• Labels are not issued.

The printing position has slipped. Press the PAPER FEED key to align the paper with the correct printing position.

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