

# Calibration Services

- Complete Calibration ServicesState and International Reciprocity
- **3** Rice Lake Weighing Systems' Metrology Labs

**Customer Relations** 

Metrology Lab Teams

Order and Customer Service

- 4 What is Traceability?
- 6 Packaging Weights
- Weight Handling ProcedureContact Us
- 8 Documentation

What Type of Documentation Do I Need for My Weights?

Legal for Trade Weight Applications

New Weights

- 9 Certificate Quick Look
- Certificate of Weight Calibration (Accredited)
- 12 Certificate of Weight Calibration (Non-accredited)
- **14** Statement of Accuracy
- 15 Rice Lake Certificate Selection Guide





A2LA Cert. No. 4363.01 A2LA Cert. No. 1823.01



# Complete Calibration Services

Rice Lake Weighing Systems offers comprehensive calibration services through its two ISO/IEC 17025 accredited metrology labs in Rice Lake, WI and Concord, CA. Together, these laboratories provide state-of-the-art services that promise advanced metrology expertise and a commitment to customer service through continuous improvement. Our two accredited labs offer a full selection of calibration weights, accessories and services. Our metrologists can certify weights to ASTM E617 accuracy classes 00-7; OIML R111-1 accuracy classes E1-M3. To satisfy calibration needs, Rice Lake offers certificates that fulfill various tiers of industry requirements.

Rice Lake's 100+ years of combined metrology expertise is continually expanded by staff who participate in NIST/OWM training seminars, regional metrology groups and round-robin measurement forums for related upgrades in technology and calibration tools. Additionally, Rice Lake's Concord lab, formerly known as Heusser Neweigh, is active in the NIST Western Regional Measurement Assurance Program (WRAP), the National Conference of Standards Laboratories International (NCSL International) and the American Society for Quality (ASQ). Today, Rice Lake Weighing Systems is accredited by NVLAP to conduct calibrations equal to services provided by state labs.

# State and International Reciprocity

With state-granted reciprocity, Rice Lake can calibrate and ship NVLAP-accredited calibration weights to any state lab with a reciprocity agreement. NVLAP is the nation's premier calibration accreditation program; however, individual states have the ability to adopt or reject NVLAP based on state regulatory culture. When state reciprocity is a possible obstacle to your calibration needs, Rice Lake will work directly with those states' labs to get your Legal for Trade test weights and mass standards back into service.

For international customers, NVLAP-accredited calibration validates the traceable link to the international standard (SI) that is frequently required by ISO 9001 registered companies. NVLAP standards comply with and are tailored to the international documentary standards of ISO/IEC 17025 and ILAC requirements. This degree of equivalency between metrology labs in the United States and Europe simplifies calibration efforts for organizations that need the strictest scope of conformity for an international geographical region.

# Rice Lake Weighing Systems' **Metrology Labs**

# **RICE LAKE**

#### Rice Lake, WI Concord, CA

Our metrology labs in Rice Lake, WI and Concord, CA calibrate any brand of precision or industrial weight with a four-day turnaround.

Both labs are ISO/IEC 17025 accredited for their measurement capabilities. Accreditation brings an unbiased, third party evaluation of our measurement and technical capabilities, ensuring you receive the most accurate and reliable calibration results.

#### **Customer Relations**



Mike Solie Product Manager



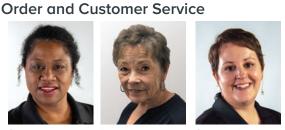
Deanna Stanley Inside Sales Manager



Sonya Hegle



**Beck Morgan** 



Shannon Paul



Mark Ruefenacht Technical Director



Dylan Callahan Operations Manager



Matt Piazza



**Jamie Springer** 



Casey Sutherland



#### Milan, Italy

CIBE S.R.L. Weights and Measures Laboratory For over 30 years, the CIBE metrology laboratory has specialized in offering testing, calibration and certification services for mass reference standards, weights and weighing instruments. The CIBE lab is ccredited by ACCREDIA in Italy and Europe for calibration and periodic verification.



Lynnette Thompson Jon Thurs



Kally Wagner











Cherie Kelley Lab Supervisor



**Dan Demers** Metrologist



**David Wingo** Metrologist



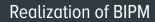
**Heather Fenske** Lab Assistant

## What is Traceability?

Traceability is documentation proving a direct link to the official U.S. one kilogram weight standard housed at the National Institute of Standards and Technology (NIST). NIST standards are calibrated to the international one kilogram weight standard maintained at the International Bureau of Weights and Measures (BIPM).

Traceability not only means that a weight or mass standard has links to the one kilogram standard, but also that the measurements are appropriate for the accuracy class required for the application. Traceability also requires proof that all environmental factors affecting accuracy were considered at the lab performing the measurement.

**MEASURAND** 



Unbroken Chain of Comparisons

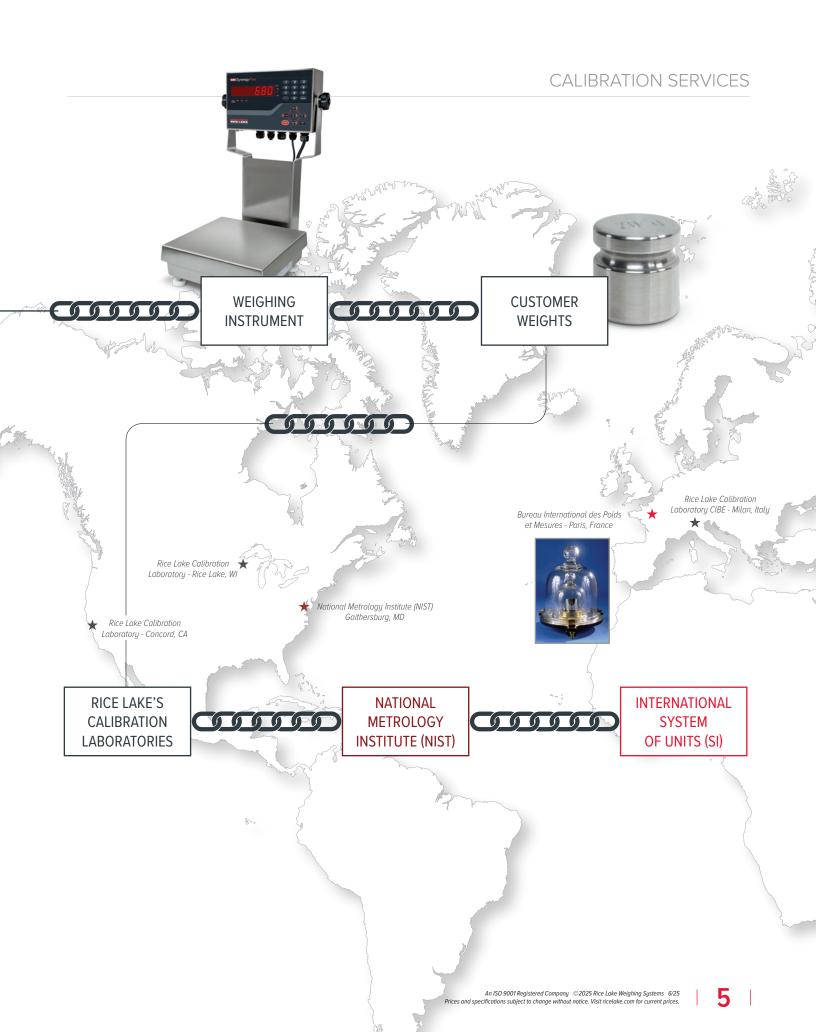
Measurement Uncertainty

**Measurement Assurance** 

Competence

**Documentation** 

Periodic Recalibration



## **Packaging Weights**

Virtually all Rice Lake calibration weight services in our Concord, CA and Rice Lake, WI metrology labs offer an industry-leading four-day turnaround. It is important that your calibration weights arrive at our labs undamaged. To pack your weights safely, please follow the steps below:

## 1. Secure Your Weights

Single weights should be individually wrapped. Weight sets need to be secure within their case. Even accessories such as milligram covers need to be protected so they cannot move. All weights need to be secure in a container designed to withstand the shipping process. Please remember, clean room cases do not provide suitable protection for shipping and should not be used.

## 2. Use Proper Packing Material

Single weights should be packaged individually in a vial or pouch, or wrapped in acid-free, no-lint paper, then bubble wrap or foam. Weight set cases should also be wrapped in bubble wrap or foam. Do not use packing peanuts—they create static electricity.



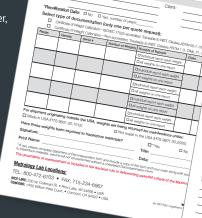
Don't forget to pack a hard copy of your purchase order or quote. Alternatively, you can include a completed copy of the recalibration form (available at ricelake. com/calibration) with preferred metrology lab, either California or Wisconsin, clearly indicated. This information will help us service your weights with the quickest turnaround time.

# 4. Separate Heavy Weights

Large weights, 20 pounds or 10 kilograms and heavier, should be packaged in individual boxes.

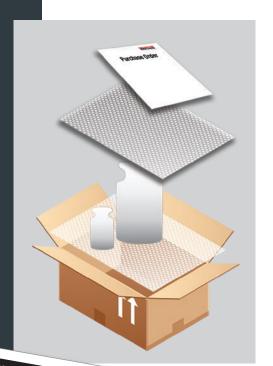
## 5. Don't Mix Your Weights

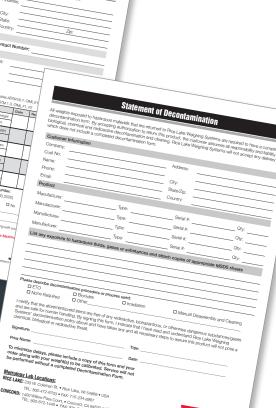
Please do not package stainless steel weights with cast iron weights.



RLWS Account #:

The "Weight Recalibration Request Form" on page 283 and the "Statement of Decontamination Form" on page 285 can also be found online at ricelake.com/recalibration





## Weight Handling Procedure

- All weights and cases are inspected for damage and scheduled for calibration upon arrival to the lab.
- All stickers and markers are removed from the weights.
- · Precision weights receiving accredited calibration are checked for magnetism.
- · A maximum permissible error test is conducted.
- Any follow up with the client is completed.

#### **Mass Standards Expectations**

- Weights should be clean and in good repair.
- Weights shall be identified with a permanent serial number or mark into the surface of the weight.
- Stickers and markers are not allowed and will be removed. The added mass of the sticker may change the mass of the weight, possibly causing the weight to be out of tolerance which will invalidate the reported value on the certificate.
- Individual weight kits shall also be identified with unique serial numbers.
- Cast iron weights should have no evidence of rust, loose paint or adhering debris.
- Analytical weights should be handled carefully. Tolerances are small, so dirt or abuse can throw them out of tolerance.
- Any cleaning, repair or painting of standards in the metrology lab will incur an extra charge.

#### **Case Conditions**

- Interior of cases for weight kits should also be wiped out or vacuumed.
- Cases should be sound with secure latches.



#### Contact Us

Your existing calibration weights and weight sets should be recertified on a managed periodic basis determined by a number of factors, including but not limited to the environment, frequency of use, demands of the process, quality of the weighing device in question, age of the weights in question and handling during use.

Coast to coast, Rice Lake Weighing Systems will calibrate any of your current calibration weights or weight sets. To accurately estimate the cost of our calibration services, we offer the following four-hour response options:

#### Online

Complete and email the "Weight Recalibration Request Form" found at www.ricelake.com/recalibration to orderdesk@ricelake.com

#### Mail

Return the "Weight Recalibration Request Form" on page 283 found in the reference section of the catalog or download the form online at www.ricelake.com/metrologyservices. Once we receive your request, we will email or call you with a quote.

#### **Phone**

Call 800-472-6703 to discuss your needs and receive a quote.

Metrology staff can be contacted between the hours of 6:30 a.m. and 6:30 p.m., Monday through Friday and 8:00 a.m. to noon (Central Time) on Saturday.

Replacement documentation is provided free of charge if reported lost within 60 days of the date of the original document. After 60 days, a fee of \$50.00 plus shipping will be charged.

#### **Documentation**

Rice Lake's labs in California and Wisconsin offer two types of weight documentation: accredited and non-accredited. An accredited document is ISO/IEC 17025 accredited through NVLAP and A2LA. Measurements are traceable to the SI through NIST.

Rice Lake offers one accredited document:

· Certificate of Weight Calibration

Rice Lake offers two non-accredited documents:

- Certificate of Weight Calibration (non-accredited but measurements are traceable to the SI through NIST)
- Statement of Accuracy (non-accredited and not traceable to NIST)

# What Type of Documentation Do I Need for My Weights?

Depending on the class of weight being evaluated, different documentation may be needed. Refer to any programs or guidelines within your company or the Accuracy Classes for Mass Standards and Test Weights chart below can be used as a guide to define whether an accredited or non-accredited Certificate of Weight Calibration is required.

A Statement of Accuracy is adequate if the actual values and stated uncertainties of the weights are not necessary, and only the tolerances of the specific class are needed. These documents are normally adequate for weights used to calibrate industrial balances and scales more than 6 kilograms in capacity. The mass standards used by both labs are used to verify that those weights are within the necessary tolerances. Weights with this document do not meet the requirements needed in Legal for Trade applications.

## Legal for Trade Weight Applications

ASTM and OIML weights are required for Legal for Trade applications which include any product that is sold by weight.

## **New Weights**

To order documentation with your purchase of a new weight or weight set, please note on your purchase order to add documentation and then call or fax the order to have the additional price quoted immediately.

#### **Accuracy Classes**

Current Standard and Test Weight Accuracy Classes			Historical Classes	
Typical Use	OIML1	ASTM E617 <sup>2</sup>	NIST 105-1 <sup>3</sup>	NBS CIR. 547 <sup>3</sup>
Certificate of Weight Calibration (Ac	credited	) Is Recomme	ended for	
Primary Laboratory Reference Standard High precision standards for calibration of weights and special precision analytical balances accuracy Classes I and II (class number depending on precision).	E1	00		
	E2			
		0 and 1		M and S
Certificate of Weight Calibration (No	n-accre	dited) Is Reco	mmended fo	)r
High Accuracy Balances Working standard for precision analytical work, built-in weights and external weights used to calibrate moderate precision balances.	F1	2		
		3		S1
	F2			
Statement of Accuracy Is Acceptable	e for			
Industrial Coales and Dalaness		4		Р
Industrial Scales and Balances Accuracy Class III industrial scales, dial scales, trip balances and platform scales. Also used for accuracy Class IIIL and IIII, and weights used to	M1	5		Q
	M2	6	F	Т
calibrate scales in Legal for Trade applications.		_		

M3

<sup>&</sup>lt;sup>1</sup> For more information on OIML Weight Classifications, see page 240

<sup>&</sup>lt;sup>2</sup>For more information on ASTM Weight Classification, see page 238 (ASTM E617)

<sup>&</sup>lt;sup>3</sup>Listed for reference only. NBS Cir. 547 has been superseded by ASTM E 617 classifications

NOTE: All NIST Class F 2020 are acceptable as NIST Class F providing they meet the criteria defined in NIST Handbook 105-1 2019

#### **Certificate Quick Look**







#### **Certificate of Weight** Calibration (accredited)

- Meets requirements for ISO/IEC 17025 and ANSI/NCSL Z540-1
- Measurements are traceable to the SI through NIST
- Contains the assumed density of the weight being tested so that atmospheric buoyancy corrections can be applied
- · Lists the uncertainty of the measurement process as it relates to the item being calibrated
- · Lists the actual mass values or the corrections to the nominal mass of the weight being calibrated vs. 8 grams/cm<sup>3</sup>
- Lists the environmental conditions present at time of calibration
- Cites that the test was done by Rice Lake's accredited laboratories
- States that Rice Lake is ISO 9001 registered

#### **Certificate of Weight** Calibration (non-accredited)

- Measurements are traceable to the SI through NIST
- Not an accredited certificate
- Contains the assumed density of the weight being tested so that atmospheric buoyancy corrections can be applied
- Lists the uncertainty of the measurement process as it relates to the item being calibrated
- Lists the actual mass values or the corrections to the nominal mass of the weight being calibrated vs. 8 grams/cm<sup>3</sup>
- · Lists the environmental conditions present at time of calibration
- Rice Lake's laboratories

### **Statement of Accuracy**

- Does not provide traceability to NIST
- All weight classes except E1, E2, 0, 00
- This is not a Legal for Trade or traceable document
- Tolerance statement of the weight
- Nominal value of the weight is listed
- Tolerance for the specific weight class is noted
- Before, after or uncertainty values are not listed



# Certificate of Weight Calibration (Accredited)

A customer requesting an accredited Certificate of Weight Calibration needing traceability to NIST is looking for a nominal mass value plus or minus corrections and uncertainty values. To produce this document, a calibration laboratory must maintain a statistical measurement process acceptable by the accrediting body. Also, depending on the weight class and the accuracy required, different standards and procedures need to be incorporated to make sure the level of uncertainty is appropriate for the item being calibrated. The accredited Certificate of Weight Calibration is in compliance with ISO International Standard 17025 and ANSI/ NCSL Z540-1 requirements.



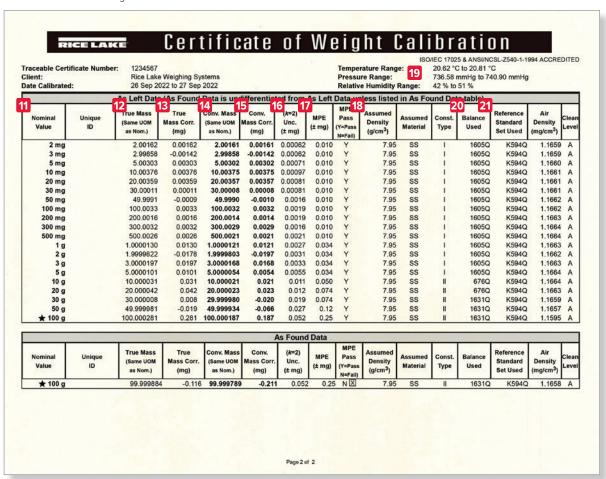
Procedure used: Internationally published procedures defined by NIST, ASTM and OIML

#### The Certificate of Weight Calibration (accredited) includes the following information:

- 1 Traceable Certificate Number
- 2 Contractor (sold to) name and address
- 3 End user name and address
- 4 Date Calibrated
- 5 Recalibration Date (if requested)
- 6 NIST Certificate of Calibration Number
- Procedure used (Intercomparison Method)
- 8 Identification of the calibrated item(s) and serial number, if applicable
- The NVLAP and A2LA official logo's are displayed (meeting the scope of accreditation) or (parameters provided under the scope of accreditation)
- 10 Name and Address of the Calibration Laboratory

- 11 Nominal Mass
- 12 True Mass (Mass in Vacuum)
- 13 True Mass Correction<sup>o</sup>
- Conventional Mass: mass of a weight of a density of 8000 kg/m³ which it balances in air of density of 1.2 kg/m³
- 15 Conventional Mass Correction<sup>1</sup>
- A stated quantity of the estimated value of uncertainty<sup>2</sup>
- Maximum Permissible Error for the specified accuracy class
- Assumed material density of the weight being calibrated
- 19 Environmental conditions to time of calibration

- 20 Record of the weighing instrument(s)
- Reference standard set used to calibrate item(s) listed on certificate
- 0 The True Mass Correction is the deviation from the Nominal Value, reported in milligrams. A minus sign indicates that the True Mass of the weight is less than the nominal value.
- 1 The Conventional Mass Correction is the deviation from the Nominal Value, reported in milligrams. A minus sign indicates that the Conventional Mass of the weight is less than the nominal value.
- 2 All measurements have a degree of uncertainty regardless of precision and accuracy. This is caused by two factors, the limitation of the measuring instrument (systematic error) and the skill of the experimenter making the measurements (random error).



# Certificate of Weight Calibration (Non-accredited)

A customer requesting a non-accredited Certificate of Weight Calibration, needs proof of traceability to NIST and actual values and uncertainties. Comparisons must be made between the item being calibrated and the standard being used. The mass reference standard used for the tolerance test is essential to the traceable document.

Prior to comparison between the known standard and the item submitted for calibrating, the known standard must be sufficiently calibrated over time to produce predictable measurements.

This certificate should contain all of the data related to the calibration. After calibrating, a non-accredited Certificate of Weight Calibration is issued. Although the Certificate of Weight Calibration (non-accredited) provides traceability to NIST, it is not a NVLAP accredited document. If an accredited document is required, please refer to the Certificate of Weight Calibration (accredited) on the previous page.



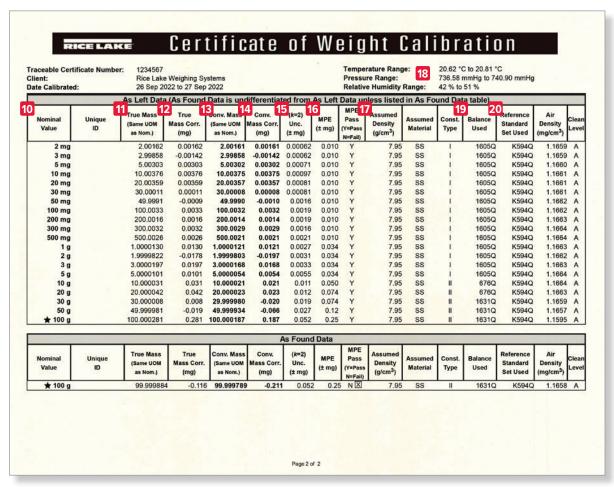
Procedure used: Internationally published procedures defined by NIST, ASTM and OIML

#### The Certificate of Weight Calibration (non-accredited) includes the following information:

- 1 Traceable Certificate Number
- 2 Contractor (sold to) name and address
- 3 End user name and address
- 4 Date Calibrated
- 5 Recalibration Date (if requested)
- 6 NIST Certificate of Calibration Number
- 7 Procedure used (Intercomparison Method)
- Identification of the calibrated item(s) and serial number, if applicable
- Name and address of the calibration laboratoru
- 10 Nominal Mass

- 11 True Mass (Mass in Vacuum)
- 12 True Mass Correction <sup>0</sup>
- Conventional Mass: mass of a weight of a density of 8000 kg/m³ which it balances in air of density of 1.2 kg/m³
- 14 Conventional Mass Correction<sup>1</sup>
- A stated quantity of the estimated value of uncertainty<sup>2</sup>
- 16 Maximum Permissible Error for the specified accuracy class
- 17 Assumed material density of the weight being calibrated
- 18 Environmental conditions to time of calibration

- 19 Record of the weighing instrument(s)
- Reference standard set used to calibrate item(s) listed on certificate
- O The True Mass Correction is the deviation from the Nominal Value, reported in milligrams. A minus sign indicates that the True Mass of the weight is less than the nominal value.
- 1 The Conventional Mass Correction is the deviation from the Nominal Value, reported in milligrams. A minus sign indicates that the Conventional Mass of the weight is less than the nominal value.
- 2 All measurements have a degree of uncertainty regardless of precision and accuracy. This is caused by two factors, the limitation of the measuring instrument (systematic error) and the skill of the experimenter making the measurements (random error).



# Statement of Accuracy

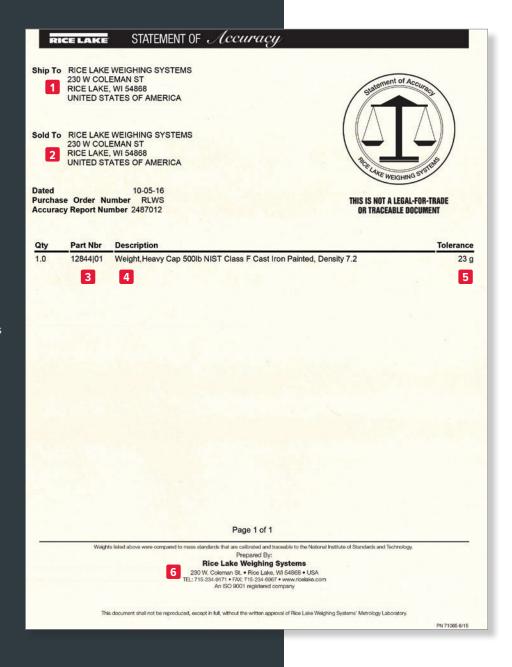
A customer requesting a Statement of Accuracy needs proof that the nominal values represented by the mass in question have been designed and manufactured within exact specifications.

The Statement of Accuracy provides just such a document when and where traceability to NIST or an ISO/IEC 17025 accredited certificate of calibration is not a concern. The Statement of Accuracy is the least comprehensive documentation offered by Rice Lake Weighing Systems. Check your internal policies and procedures to determine what type of documentation you require and thoroughly review the Certificate of Weight Calibration, accredited and non-accredited, options prior to selecting laboratory documentation.

# The Statement of Accuracy includes the following information:

- Name and address of company that items are shipped to
- Name and address of company that items were sold to
- 3 Part number
- 4 Description/Serial number
- Maximum permissible error for the specific accuracy class
- 6 Name and address of the company that adjusted the weights

\*Only applicable to new weights. Not a Legal for Trade or traceable document.



## Rice Lake Certificate Selection Guide

	Item on Certificate	Accredited Certificate of Weight Calibration	Non-Accredited Certificate of Weight Calibration	Statement of Accuracy
	ISO/IEC 17025 & ANSI/NCSL Z-540-1 Accredited Certificate	Yes	-	-
1	Name & Address of Calibration Laboratory	Yes	Yes	Yes
2	Contractor (Sold To) Name & Address*	Yes	Yes	Yes
3	Client (Ship To) Name & Address*	Yes	Yes	Yes
4	The Traceable Report Number of the Certificate for the Item under Calibration	Yes	Yes	-
5	Environmental Conditions at Time of Calibration	Yes	Yes	-
6	NIST Certificate of Calibration	Yes	Yes	-
7	Procedure Used	Yes	Yes	-
8	Identification of the Item(s) & Serial Number (If Applicable)	Yes	Yes	Yes
9	Nominal Conventional Mass	Yes	Yes	-
10	As Found Mass Value of Item under Calibration	Yes	Yes	-
11	As Left Mass Value of Item under Calibration	Yes	Yes	-
12	Estimated Uncertainty of the Measurement <sup>1</sup>	Yes	Yes	-
13	The Maximum Permissible Error for the Specified Accuracy Class	Yes	Yes	Yes
14	Equipment Number for the Mass Comparator/Balance Used to Perform the Calibration	Yes	Yes	-
15	The Reference Standards Used to Calibrate the Item under Test	Yes	Yes	-
16	Assumed Density of the Item(s)	Yes	Yes	Yes
17	Legal For Trade Document	Yes	-	-
18	True Mass Values	Available upon request	-	-
20	Disclaimers	May be required for weights that do not meet surface finish requirements	May be required for weights that do not meet surface finish requirements	-

<sup>\*</sup> Can be specified by customer or client

<sup>1</sup> An expanded calibration uncertainty is required to establish metrological traceability.

Weight Class	Accredited to ISO/IEC 17025 & ANSI/NCSL Z540-1 Certificate of Weight Calibration	Non-Accredited Certificate of Weight Calibration	Non-Accredited & Not Traceable to NIST Statement of Accuracy
ASTM 00	Yes	-	-
ASTM 0	Yes	-	-
ASTM 1	Yes	Yes	Yes <sup>2</sup>
ASTM 2	Yes	Yes	Yes <sup>2</sup>
ASTM 3	Yes	Yes	Yes <sup>2</sup>
ASTM 4	Yes	-	Yes <sup>2</sup>
ASTM 5	Yes	-	Yes <sup>2</sup>
ASTM 6	Yes	-	Yes <sup>2</sup>
ASTM 7	Yes	-	Yes <sup>2</sup>
OIML E1	Yes	-	-
OIML E2	Yes	-	-
OIML F1	Yes	Yes	Yes <sup>2</sup>
OIML F2	Yes	Yes	Yes <sup>2</sup>
OIML M1	Yes	-	Yes <sup>2</sup>

Weight Class	Accredited to ISO/IEC 17025 & ANSI/NCSL Z540-1 Certificate of Weight Calibration	Non-Accredited Certificate of Weight Calibration	Non-Accredited & Not Traceable to NIST Statement of Accuracy
OIML M2	Yes	-	Yes <sup>2</sup>
OIML M3	Yes	-	Yes <sup>2</sup>
NIST F	Yes	-	Yes <sup>2</sup>
NIST M	-	Yes	-
NIST S	Yes	Yes	-
NIST S-1	Yes	Yes	-
NIST P	Yes	Yes	-
NIST T	Yes	-	-
NIST C	Yes	-	-

<sup>&</sup>lt;sup>2</sup> Only applicable to new weights

2

# Mass Reference Standards

# **Applications:**

Calibrating Class I and II balances
Calibrating ASTM Class 4, 5 and 6 weights

Student laboratory use

Rough weighing operations Force measuring operations

Tolerance testing

Verification checks

### Designs Available:

Type I design (one piece) for Class 0

Type II design (two piece screw-knob) for Classes 1-4 with sealing cavity for adjusting material

#### **Product Configuration:**

Single weight

Single weight kit: includes weight, case or vial and glove Weight set: includes weights, case and handling equipment

Weight set configurations: 5-2-2-1 and 5-3-2-1 Example: (1)  $50 \, g$ , (2)  $20 \, g$  and (1)  $10 \, g$  or (1)  $50 \, g$ , (1)  $30 \, g$ , (1)  $20 \, g$  and (1)  $10 \, g$ 

#### **Custom Configuration:**

Custom sets are available as built-to-order configurations to meet your specific requirements

ASTM weight sets larger than 500 g or 1lb include a hardwood case with velvet-lined pockets

Weight sets with the largest weight of 500 g include a precision-machined, polyvinyl, crush-resistant case

#### Features:

Stainless steel polished finish

Designed to meet ASTM E617 specifications; ASTM Class 0 weight sets and individual weights are not individually marked with their weight value or individually serialized per ASTM E617

Nominal value marked on weights

Serial numbers applied to case (weights may be marked with symbol)

Density for E1/E2 are 7.95 g/cm3

Density for F1/F2/M1/M2 are 7.84 g/cm3 (unless otherwise noted)